# Ordering Products and Services Online

Messe Frankfurt makes it easy for you to order all the products and services you need for your trade fair presentation quickly and easily – you can use our online ordering systems for this purpose.

### Order products and services from the Shop for Exhibitor Services

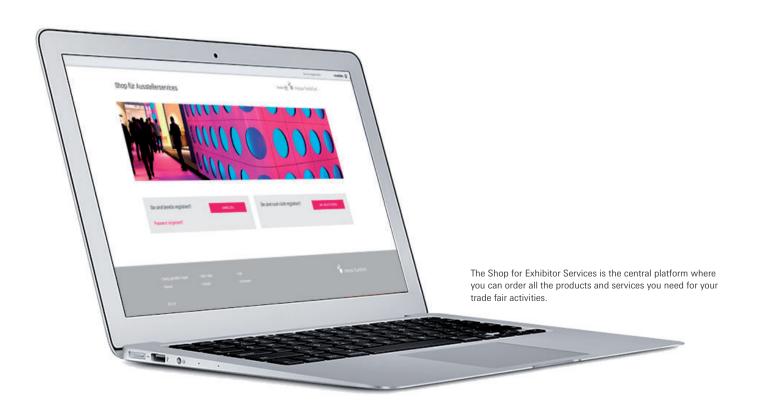
You can order products and services for your trade fair appearance from Messe Frankfurt's <u>Shop for Exhibitor Services</u>.

In order to use the Shop for Exhibitor Services, you need to have a Messe-Login. If you do not already have a Messe-Login, persons designated as the 'contact person – contracting party' in the exhibitor's Intention to Exhibit will receive an email from <a href="mayaccount@messefrankfurt.com">myaccount@messefrankfurt.com</a>. Simply click on the registration link contained in this email and select a password. Naturally you may also choose to perform the registration yourself in our Customer Centre: Go to MyAccount

If you already have a Messe-Login, please use this to login to the <u>Shop for Exhibitor Services</u>.

You will find answers to all questions pertaining to the Shop for Exhibitor Services – such as how you can authorise representatives to place orders or what you need your stand code for – in our <u>FAOs</u>.

If you have any questions regarding the Messe-Login, please contact our hotline on +49 69 75 75-29 99 or send an email to <a href="mailto:serviceshop@messefrankfurt.com">serviceshop@messefrankfurt.com</a> – we will be happy to assist you.





# Configure a stand in the Fairconstruction stand configurator

You can plan your modularly expandable system stand easily with the Fairconstruction stand configurator. What do you have to do? Simply select the location and the trade fair in the configurator, then you can take your time to select the right stand and stand size for your requirements and budget.

Open the stand configurator

Would you like to have an individual stand? Fairconstruction can also offer you creative stand solutions that are every bit as unique as your company. Simply contact us with your request.

### Creating promotional materials for visitor invitations

We will be happy to support you with effective professional advertising media that will draw the attention of trade visitors to your stand. In our Promotion Shop, you can design and order print and online advertising materials easily with which to invite visitors to the event.

To the Promotion Shop

# Exhibitor passes, visitor admission vouchers and set-up and dismantling passes

The Ticket Services for Exhibitors portal allows you to generate and manage exhibitor passes and set-up and dismantling passes for you and your stand team easily and conveniently online. You can also use the same portal to generate visitor admission vouchers and invite your customers by email.

To the Ticket Services for Exhibitors portal



You will find a wide range of materials in our Promotion Shop that make it easy to invite your customers to your stand.